

## KHS COVID Late Work Policy

- These steps were developed keeping in mind that home and student tech issues are at work.
  - Lack of tech
  - Inconsistent tech
  - Multiple users
  - Poor internet
- Teacher initial steps with students
  - All teachers up and running on school tech/platforms.
  - 2nd period teachers communicate with students in that class.
  - Teachers have posted the school-wide Phase I Choice Board to their Schoology pages and/or sent out through email to students.
- Communication and expectations on late and missing work\* from January 21 to March 16.
  - Communicate with students across classes that they can now be working on late/missing work.
  - Any assignments (assigned 1/21 - 3/16) now qualifying as late/missing work, can still be turned in for full credit.
  - Work can be submitted to teachers through:
    - Email attachments.
    - Schoology uploads.
  - Performance-based assessments will need to have an alternative assignment available for students that will work with distance learning tools.
  - Formative and summative assessments can be readministered for improved credit.
  - Make up testing will be administered through agreement between teacher and student.
- There will be **no extra credit** for additional assignments or Choice Board assignments.
- Late/missing work from January 21 to March 16th can be turned in with accordance to the Idaho State Board's COVID-19 school closure dates for improved credit or grade .
- Logistics for getting back in the building to get materials such as hard copy student work, teaching materials, etc. is currently being discussed by district officials.

\*Note: dual credit courses and CTE certificate courses will follow the guidelines and procedures of their partnering post-secondary institutions.